##### PASTORAL CALL REPORT FORM

###### (Pastoral Call for Pastor, Co-Pastor or Associate Pastor)

###### Approved by Congregation on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Presbyterian Church of belonging to Homestead Presbytery, being well satisfied with the continuing pastoral leadership of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(name)

approves the following terms of call for the year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

That said minister may be free to devote full-time / part-time (circle one) to the ministry of Word and Sacrament among us, we promise and obligate ourselves to pay you in regular monthly payments the following effective salary and following vouchered expenses (fill in those which are agreed to):

|  |  |  |
| --- | --- | --- |
| **Effective salary** |  | **Reimbursable expenses (by voucher)** |
| Cash Salary | $  | Automobile expense ( per mile) $  |
| Fair rental value of manse | $  | Business/professional expenses $  |
| Housing Allowance | $  | SECA Supplement (up to 50%) $  |
| Utilities Allowance | $  | Continuing Education $  |
| Deferred Compensation | $  | Other allowances $  |
| Other allowances | $  |  (specify what) |
| **Total** | $  |  |

Full medical, pension, disability, and death benefit coverage under the Board of Pensions

Paid Vacation Paid Continuing Education \_\_\_\_\_\_\_\_\_

 Amount Amount

Homestead Presbytery minimum for Continuing Education is $500 and 2 weeks including Sundays. The money and the time can be carried over for 3 years. The minimum salary for HP is posted on the website.

Homestead Presbytery recommends at minimum that **i**n the seventh year of service, the congregation provides for a three-month Clergy Renewal Leave, continuing the salary and benefits for that period, and providing for pulpit supply in the pastor's absence.

###### The church will / will not (circle one) provide a Clergy Renewal Leave

######  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Clerk of Session)

###### Please note how Study Leave was used here…….