

May 21, 2020  
Moderator -Wendy Wait

Electronic Meeting-Zoom

### **CALL TO ORDER**

The stated meeting was called to order by the moderator, Wendy Wait, at 10:00 a.m. via Zoom; the stated clerk in attendance. Kris Brammer, Jes Draper, and Ramona Meester were temporary clerks. The meeting was opened with prayer by Douglas Hileman. A quorum was present and the agenda was approved as presented.

### **ROLL CALL**

Roll call was taken and showed the following members present or excused with cause: (Attendance Key: A, Absent; P, Present; E, Excused; R, Retired; M, Military Service; VM, Validated Ministry)

### **MINISTERS OF WORD AND SACRAMENT (TEACHING ELDERS)**

P - Jon Ashley	R/P- Dennis Hett	R/P - Tom Osborne
R/P - Sue Babovec	P - Douglas Hileman	E - Jock Tut Paleak
P - Teresa Bartlett	A - Kristine Hileman	P - Steve Piper
P - Darin Bentzinger	P - Michael Hill	P - Charity Potter
R/E - Steve Breazier	E - Kara Hillhouse	R/E - Val Putnam
P- Alan Brehm	P - Jane Holtzclaw	R/E - Harold Rainey
R/E - Stephen J. Brownlee	P - Jeff Hopson	R/E - Rebecca Rising
R/E - Ronald L. Bump	M/E - Dennis E. Hysom	R/E - Keith Roumpf
R/E - Robert Burdett	R/E - Robert W. Jeamy	R/A - Jimmy Shelbourn
P - Sue Collier	P - Brian Johnson	R/E - Robert Snell
R/E- Gail Cross	P - Melodie Jones Pointon	R/E - Jim Splitt
R/P - Ellen Davis	R/E - Burton A. Knudsen	P - Kathleen Splitt
R/E - Lynn Davis	A – Jounnam Lee	R/E - Don R. Steiner
R/E - Noel DeKalb	E - Sungjae Lee	R/E - Roxie Sullivan
R/P - John Duling	E - Leanne Masters	R/E - Gary A. Thomson
P - Thomas Dummermuth	R/E - Timothy McClain	R/E - Richard Tiggelaar
P - Stephen Earl	R/E-Nancy McCurley	R/E - Nanette Tomlinson - Knoell
A - Michael Eickhoff	P - James K. McNeal	R/E - Earl Underwood Jr.
E - Stephanie Ells	R/P - Raymond Meester	P - Jeff Warrick
R/E - Lonnie Eschliman	P - Karen Moritz	P - Duane Westing
VM/P - Carl Eskridge	R/E - Juventino Naranjo	R/E - Arlys Wilbur
E - Joel Gajardo	R/E - Gail M. Neal	P - Zac Wolfe
P - Sarah Gengler	P- Steven Niles	R/E - Richard Wyatt
R/E - James Goble	A- Jon Noble	E - Seung Edward Yang

**Temporary Members**

P - Martha Atkins (ELCA)                      E - Mary Avidano (UCC)                      P - Owen Derrick (Church  
 E - Greg Gahan (Evangelical Free)      P - Heidi Wallace (ELCA)                      of Scotland)

**Commissioned Pastors**

P - Lana Likens                      E - John Nellessen                      E – Carla Patterson                      P - Steve Pointon

**Certified Christian Educator**

P - Kris Brammer, Lincoln, First

**Elders**

<b>Churches</b>	<b>Elders</b>	<b>Churches</b>	<b>Elders</b>
Akron	No Commissioner	Lincoln, Good Shepherd	No Commissioner
Alexander	No Commissioner	Lincoln, Heritage	No Commissioner
Auburn	No Commissioner	Lincoln, Korean	No Commissioner
Bancroft, First	No Commissioner	Lincoln, S. Heights	Suzie Harder
Beatrice, First	Suzanne Byler	Lincoln, Westminster	Margaret Sprude
Belden, Union	No Commissioner	Lincoln, Westminster	Tom Pappas
Cedar Bluffs, First	No Commissioner	Lincoln, Westminster	No Commissioner
Clarkson, New Zion	Patricia Dusatko	Lyons, First	Brooks Larson
Columbus, Federated	No Commissioner	Nebraska City, First	Mark Hopp
Craig, First	No Commissioner	Niobrara-Verdel	Mark Simpson
Dunbar	No Commissioner	Norfolk, First	Teri Wendel
Fairbury, First	No Commissioner	North Bend, United	Andrew Tonnies
Fairbury, First	No Commissioner	Palmyra	Pam Eisenhauer
Falls City, First	John Martin	Panama	No Commissioner
Fremont	No Commissioner	Pawnee City	No Commissioner
Fremont	No Commissioner	Pender	No Commissioner
Gresham	Monte Romohr	Schuyler, First	No Commissioner
Hebron, First	No Commissioner	Steele City	No Commissioner
Hickman	Jack Scott	Tekamah, First	No Commissioner
Humboldt	No Commissioner	Thurston, John Huss	No Commissioner
Laurel, United	No Commissioner	Wahoo, Czech	No Commissioner
Liberty, Mission	Mary Lou Morrison	Wahoo, First	No Commissioner
Lincoln, Eastridge	Robin Hadfield	Wahoo, First	No Commissioner
Lincoln, Eastridge	Carolyn Olsen	Wakefield	No Commissioner
Lincoln, Eastridge	No Commissioner	Walthill, Faith	No Commissioner
Lincoln, First	Audrey Richert	Wymore, United	No Commissioner
Lincoln, First	Joan Berglund	York	No Commissioner
Lincoln, Fourth	Ginni Metcalf		

**OFFICERS, COUNCIL, AND STAFF**

Moderator	P - Wendy Wait
Vice Moderator/Moderator of Council	P - Sue Coller (Continuing Member)
Stated Clerk	P - Raymond Meester (Continuing Member)
Interim Executive Presbyter	P - Stephen Earl (Continuing Member)
Treasurer	P - Cheryl Rennick
Moderator, Committee on Ministry	P - Kristi Hill
Moderator, Nominating Committee	P - Michael Hill (Continuing Member)
Co-Moderator, Committee on Preparation for Ministry	P - Brian Johnson (Continuing Member)
Co-Moderator, Committee on Preparation for Ministry	P - Kathleen Splitt (Continuing Member)
Moderator, Business and Finance	P - Scott Eveland
Moderator, Program and Grants	P - James McNeal (Continuing Member)
Moderator, Personnel	P - Carl Eskridge (Continuing Member)
Moderator, Presbyterian Women	E - Terri Sherman
Moderator, Committee on New Worshiping Communities, Church Development, and Church Redevelopment	P - Zac Wolfe (Continuing Member)
Moderator, Disaster Response and Beyond	P - Sue Babovec (Continuing Member)
Member at Large of Council	P - Joan Berglund
Member at Large of Council	P - Steve Pointon
Member at Large of Council	P - Julie Hopp

Audrey Richert, Executive Director of the Nebraska Presbyterian Foundation, Tammy Dunn Peterson, a ruling elder of Walthill Presbyterian Church and a member of the Walthill Administrative Commission, and Dianne Frydendal-Smith, ruling elder of Lincoln First Presbyterian Church and a member of the Disaster Preparedness and Response Committee, were seated as corresponding members.

First-time commissioners were introduced and welcomed.

Sue Babovec led morning prayer. Wendy Wait led a commissioning of the 224<sup>th</sup> General Assembly commissioners Sue Coller and Kristi Hill, Young Adult Advisory Delegate Marshall Severson, Theological Student Advisory Delegate, Gina Meester.

A team from the Committee on New Worshiping Communities, Church Development and Redevelopment, presented an exercise on church vitality.

The stated clerk reported:

- The minutes of the February 22, 2020 stated meeting and of the April 2, 2020, called meeting, were approved by the Council at its April 30, 2020, meeting.
- Homestead Presbytery's 2019 Statistical report is attached (Attachment A) and will be included in the minutes of this meeting.
- The Akron Church and Lincoln Korean Church did not submit their 2019 statistical reports.

Stephen Earl, Interim Executive Presbyter, reported. He shared some perspectives on the pandemic and is encouraged by what he is seeing churches do in these unusual time. He also recognized churches and pastors celebrating special anniversaries.

Audrey Richert, Executive Director of the Nebraska Presbyterian Foundation, announced the recipients of the spring 2020 grants awarded by the Foundation.

Charity Potter, moderator of the Walthill Administrative Commission reported. Upon the recommendation of the administrative commission, the presbytery adopted the following motion by unanimous consent:

1. That the Faith United Presbyterian congregation, Walthill, Nebraska, be dissolved and that all properties be transferred to the LLC (Limited Liability Company) "Faith United Center & Chapel," Rita Dunn and Tammy Dunn Peterson, proprietors, for \$1.00 and closing costs, effective May 31, 2020. The legal Description (as defined in Neb. Rev. Stat. 76-201) is:
  - a. Lots 6 and 7, Block 10, Original Plat of the Village of Walthill, Thurston County, Nebraska and
  - b. Lot 1, Block 19, First Filing to the Village of Walthill, Thurston County, Nebraska
2. That any members of the former Faith United Presbyterian Church who have not transferred their church memberships to another Presbyterian congregation or another denomination, be placed on the roster of Homestead Presbytery for the remainder of 2021 with the Administrative Commission providing an accounting of the transfer of members and a listing of all those remaining on the rolls to the Stated Clerk;
3. That at the One Hundred Eighty-First Stated Meeting of Homestead Presbytery in May 2020 the life and ministry of Faith United Presbyterian Church be recognized and celebrated;
4. That the minutes of the Administrative Commission be kept on file at the Presbytery Office and that the final report of the Administrative Commission be spread on the full minutes of this stated meeting of Presbytery;
5. That the Administrative Commission for Faith United Presbyterian Church Walthill, Nebraska, be dissolved with gratitude and thanks of its responsibilities as of July 31, 2020.

Tammy Dunn Peterson shared the history of the Walthill Church and the plans of Faith United Center and Chapel for the use of the building. The Omaha Tribe of Nebraska will be one of the users of the space, particularly for wakes and funerals.

Sue Coller, moderator of the Council, reported that the 224<sup>th</sup> General Assembly will be having a virtual meeting, rather than meeting in Baltimore, due to the Covid-19 pandemic. The conversations with the Presbytery of Missouri River Valley will be put on pause because of the pandemic. The Presbytery of Missouri River Valley has chosen not to meet with Homestead in a joint meeting in August, 2020, as originally planned, due to the pandemic. They will be meeting by Zoom.

Michael Hill, on behalf of the Nominating Committee, nominated Ramona Meester to the Committee on Ministry, Class of 2022. An opportunity was given for nominations from the floor. Hearing none, she was elected.

The Committee on New Worshiping Communities, Church Development and Redevelopment report was given by Zac Wolfe. He shared about the committee’s efforts on church vitality.

Moderator of the Personnel Committee, Carl Eskridge, reporting for the committee, thanked the presbytery staff for their work during the difficult time of the pandemic.

Sue Babovec, moderator of the Disaster Response Team, introduced Dianne Frydendal-Smith, a member of the Disaster Response Team. Dianne summarized the proposed Disaster Preparedness and Response Committee Plan. The plan, and the immediate implementation of the plan by the Team, was adopted by unanimous consent. (The Plan is attached as Attachment B.)

The offering for this Presbytery meeting was designated for the National Presbyterian Disaster Assistance ministry, the giving done online. \$340 was received.

The following printed reports were included in the packet: Committee on Preparation for Ministry, Committee on Ministry, Presbyterian Women, Business and Finance, first quarter financials, and a report from the synod commissioner Joan Berglund.

In attendance at this meeting were 62 commissioners: 30 Ministers of Word and Sacrament, three temporary members, two commissioned lay pastors, one Certified Christian Educator, 20 ruling elder commissioners representing 17 churches, and 17 council members. (The total is less as there are some commissioners who hold dual roles, such as Ministers of the Word and Sacrament who are also members of the council.)

The meeting was adjourned at 12:25 p.m., with prayer by Wendy Wait.

Approved \_\_\_\_\_  
(Date)

Signed \_\_\_\_\_  
(Stated Clerk)

Due to the pandemic, the next stated meeting of Homestead Presbytery, scheduled for August 14 and 15, 2020, will not be a joint meeting with the Presbytery of Missouri River Valley. Details about the August meeting will be forth-coming.

**ATTACHMENT A****2019 STATISTICAL REPORT**

<b>Presbytery</b>	<b>Homestead</b>		
<b>Address</b>	<b>840 S 17th St, Lincoln, NE 68508-3411</b>		
<b>Phone</b>	<b>402-474-0612</b>	<b>Fax</b>	<b>402-474-0678</b>
<b>Email</b>	<b><u><a href="mailto:hpooffice@homesteadpres.org">hpooffice@homesteadpres.org</a></u></b>		
<b>Web Site</b>	<b><u><a href="http://www.homesteadpres.org">www.homesteadpres.org</a></u></b>		

**Membership**

Prior Active Members	<b>5973</b>	Adjusted membership	<b>5973</b>
<b>Gains</b>		<b>Losses</b>	
Certificate	<b>29</b>	Certificate	<b>33</b>
Youth Professions	<b>55</b>	Deaths	<b>159</b>
Professions & Reaffirmations	<b>58</b>	Deleted for any Other Reason	<b>507</b>
<b>Total Gains</b>	<b>142</b>	<b>Total Losses</b>	<b>699</b>
<b>Total Ending Active Members</b>	<b>5416</b>		

**Baptisms**

Presented by Others	<b>43</b>	Average Weekly Worship Attendance	<b>2355</b>
At Confirmation	<b>17</b>	Female Members	<b>3009</b>
All Other	<b>4</b>	Friends of the Congregation	<b>917</b>
		Ruling Elders on Session	<b>383</b>
		Do you have Deacons? Yes / No	<b>29 / 15</b>

**Age Distribution of Active Members**

25 & Under	<b>589</b>
26 - 40	<b>732</b>
41 - 55	<b>785</b>
56 - 70	<b>1309</b>
Over 70	<b>1572</b>
<b>Total Age Distribution</b>	<b>4987</b>

**People with Disabilities**

Hearing impairment	<b>241</b>
Sight impairment	<b>80</b>
Mobility impairment	<b>309</b>
Other impairment	<b>233</b>

**Christian Education**

Birth - 3	<b>91</b>	Grade 7	<b>89</b>
Age 4	<b>84</b>	Grade 8	<b>79</b>
Kindergarten	<b>74</b>	Grade 9	<b>51</b>
Grade 1	<b>53</b>	Grade 10	<b>49</b>
Grade 2	<b>66</b>	Grade 11	<b>54</b>
Grade 3	<b>77</b>	Grade 12	<b>55</b>
Grade 4	<b>88</b>	Young Adults	<b>71</b>
Grade 5	<b>86</b>	Over 25	<b>696</b>
Grade 6	<b>72</b>	Teachers/Officers	<b>233</b>
		<b>Total Christian Education</b>	<b>2068</b>

<b>Racial Ethnic</b>			
Asian/Pacific Islander/South Asian	<b>16</b>	Native American/Alaska Native/Indigenous	<b>3</b>
Black/African American/African	<b>61</b>	White	<b>5148</b>
Middle Eastern/North African	<b>34</b>	Multiracial	<b>21</b>
Hispanic/Latino-a	<b>23</b>		
<b>Total Racial Ethnic</b>			<b>5306</b>

  

<b>Financial Data</b>			
Annual Income	<b>6,911,716</b>	Mission Expenses	<b>416,687</b>
Annual Expenses	<b>6,751,894</b>	Personnel Expenses	<b>3,991,913</b>
		Facilities Expenses	<b>1,515,034</b>

**ATTACHMENT B**

**HOMESTEAD PRESBYTERY**  
**DISASTER PREPAREDNESS AND RESPONSE COMMITTEE (DPRC) PLAN**

(created in 2020)

**OUR MISSION:**

Understanding that God’s love extends to all peoples, and realizing that God’s call may take us beyond these bounds, Homestead Presbytery has created a Disaster Preparedness Response Committee (DPRC) whose mission is to coordinate relief, response, and assistance to communities adversely affected by disaster in Nebraska, and coordinate the Presbytery’s response to disasters outside of Nebraska.

The Homestead Presbytery DPRC will strive to be prepared to respond in the event of a disaster, and to be actively involved in both short-term and long-term recovery efforts. To effectively respond in times of disaster, the following plan is established to ensure that Presbytery leadership, DPRC Members, Pastors and Parishioners are informed and equipped to safely carry out their roles.

**I. STEPS TO PREPARE FOR A DISASTER**

**A. Develop a directory of pastors and churches** to include all necessary communications information:

- home and office telephone numbers of pastors
- church telephone numbers
- telephone numbers of clerks of session
- cell phone numbers and email addresses for all of the above. During a disaster, many telephone and electric lines are knocked out; an alternative communications network consisting of pagers, cell phones, and radios may be needed. The directory will be kept at the presbytery office, maintained by the DPRC and each church will have electronic access to the website.

- B. Establish reliable means of communication** with churches and local governments to be informed of anticipated disasters and relaying that information when appropriate to particular churches or personnel.
- C. Establish a telephone calling tree** to include each active pastor and clerk of session. One person will be designated to be responsible for activating the system when a disaster is anticipated, or when an unexpected disaster has occurred
- D. Register and maintain** reliable means of communication with the following organizations informing them that Homestead Presbytery has a Disaster Plan:
  - American Red Cross
  - NEVOAD (Voluntary Agencies Active in Disaster)
  - FEMA
  - Response Teams from other organizations
- E. Develop an education plan** and schedule presentations for congregations and church leaders teaching them the steps that can be taken to prepare for disasters in their local church and area. This education plan informs churches about how they can develop a plan for their church and how they may take part in a coordinated response to disaster within and beyond the bounds of our presbytery.

## II. STEPS TO TAKE WHEN A DISASTER IS EMERGING

- A. The DPRC will establish an emergency communications center (the Presbytery office, if available) ready to receive calls and to coordinate the team's response.
- B. The DPRC will activate the calling tree in impacted areas, warning pastors and churches of a potential disaster that has been identified and suggesting preparation steps to take to minimize damage. C. When activating the calling tree:
  - Instructions will be given to each pastor and clerk to respond immediately after the disaster to the DPRC established communications center.
  - Each church will provide a preliminary estimate of damage to their homes, church, and neighborhood.
  - The person initiating the call distributes contact information (cell phone/pager numbers, email, or amateur radio contact frequencies) for the DPRC leaders and Presbytery office to facilitate the communicating of reports.
- D. Establish contact with NEVOAD and other partners in disaster relief.
- E. Should the disaster strike without warning, initiate the appropriate steps listed above, combining them with the steps in **Section III** below.
- F. The Presbytery Executive or designee will maintain contact with the PDA office in Louisville keeping them updated on the degree of damage, our level of response, and our short-term relief needs.

## III. STEPS TO TAKE IMMEDIATELY AFTER A DISASTER

### A. PASTORS

- Stay where you are until danger passes.
- Assess your own damage, and attend to family, loved ones and yourself first.
- When it is safe, assess the general situation and the physical needs of the people in your congregation and community.



- Report your findings to the DPRC Emergency Communications Center (the Presbytery Office) and Presbytery Executive as soon as possible.
- Respond to the needs of the survivors, in cooperation with local emergency response agencies—police, fire department, American Red Cross, The Salvation Army, local interfaith response teams, etc
- Provide pastoral care to your congregants. This is a specialized role specific to spiritual communities; no secular agency is equipped to provide this kind of care.
- Support and uphold all efforts providing spiritual care to the survivors of the disaster. This is a unique and important role, in cooperation with other pastors, priests, rabbis, and spiritual leaders of the community.
- Assist the presbytery response by working closely with the DPRC and any Field Workers assigned to your area.
- When the relief phase of the disaster response begins, coordinate efforts of the congregation at the local level, working in cooperation with the DPRC, other pastors, interfaith response groups, FEMA, civil and governmental authorities, etc.

#### **B. DPRC MODERATOR AND PRESBYTERY EXECUTIVE**

- Stay where you are until danger passes.
- Assess your own damage and attend to family, loved ones and yourself first.
- When it is safe, establish the emergency communications center at the Presbytery Office or other designated site and designate a contact person available to receive messages.
- Monitor news reports of damage and contact those pastors or churches who have yet to report.
- If not already accomplished, contact the DPRC members.
- Identify designees to make a ministry of presence visit to all affected areas.
- Notify the Synod executive, and neighboring presbyteries if necessary.
- Request the services of the Presbyterian Disaster Assistance as appropriate.
- After evaluation of the damage has been done and response to immediate needs have been met, the short-term recovery phase begins.
- DPRC will make arrangements for room and board for volunteer work teams.
- Volunteer management should be coordinated with the interfaith network and/or NEVOAD.
- Where appropriate, begin to arrange for long-term recovery, creating partnerships between churches or congregations who have suffered damage, and other churches in the presbytery or the greater PCA(USA) community. These partnerships of mutual aid have potential for long-term reconciliation and spiritual development for all concerned.
- After a disaster, Presbyteries will receive donations from individuals and churches who want to give directly to those managing recovery efforts. They will expect the presbytery to direct these funds in the most immediately helpful ways. Presbyteries are encouraged to appoint a small committee with authority to disburse these monies promptly to families with immediate unmet needs, in collaboration with other agencies. However, care must be taken not to jeopardize

eligibility for funds from the American Red Cross, insurance settlements, and FEMA.

- See addendum for financial policies.

### **C. DPRC DESIGNATED INCIDENT DIRECTOR**

**Definition of INCIDENT Director:** A person who serves as a liaison between the presbytery, through the DPRC, and the communities affected by a disaster.

#### **Role of the Incident Director:**

- 1.** A director is assigned to a community **by the DPRC Moderator when a disaster need has been identified by the presbytery through the office of the Executive Presbyter and DPRC.** A director works with others to communicate between the presbytery, through the DPRC and the affected community through the stage of warning and anticipation (when possible); impact, emergency and rescue (if applicable); aftermath and assessment; relief and remedy; short term recovery; long term recovery and reconstruction.
- 2.** A director is knowledgeable about disasters, their stages, availability of support mechanisms, the services of Presbyterian Disaster Assistance, and presbytery policies.
- 3.** A director serves from the time they are assigned by the moderator of the DPRC until a final report of the event is presented to the committee. This may be in as little as a few weeks but may involve many months.
  - Give necessary disaster response information to all pastors and churches impacted by the assigned disaster
  - Keep an updated list of damages to each congregation and community
  - Survey each affected pastor, church, or campsite.
  - If necessary, set up an emergency communications network, and arrange for temporary staffing within the impacted area.
  - Convene the DPRC for decision making, evaluating those situations that need the most immediate attention.
  - Information for opportunities for Immediate Responders will be shared with the communications center. It will be posted on the Presbytery website and social media platforms. It will be made available for congregations to repost on their websites and social media as well.
  - When it is safe, deploy Immediate Responders.
  - Take the initiative in convening, if it has not already been done, a Disaster Response Network, including:
    - Representatives from NEVOAD
    - PDA
    - Other denominational response groups
    - American Red Cross
    - The Salvation Army
    - FEMA
  - Coordinate with FEMA and other groups to provide supplies and materials.

- Direct, individuals and churches which have donations to offer to contact the communications center.
- Apply for grants from denominational sources and Church World service.
- Establish priorities for the use of grant money.
- Begin planning for long term recovery.
- Consult with Advisory Resource People.
- As FEMA and insurance companies respond, begin a list of unmet needs; the list can serve as an assignment guide for work teams who come to assist in recovery. Pay careful attention to the needs of the poor, minorities, elderly, people with special needs, the uninsured, and others when aid is dispersed. Ask each affected church to survey carefully its community to bring these unmet needs to light. Coordinate response to these needs through NEVOAD or the Disaster Response Network.
- Assess spiritual as well as physical needs. Make plans to meet emerging needs. PDA has resources to assist you.

### **Immediate Responders**

- Stay where you are until the danger passes. Assess your own damage first.
- Be available to send and receive messages.
- Monitor damage in your area via news reports.
- Report damage in your area to the DPRC. Determine most immediate needs.
- When it is safe, enter the affected area with emergency relief supplies.
- Continue to meet with the DPRC, DPRC Moderator and designated Incident Director, making contacts with assigned pastors, churches, and community leaders.
- Compile a list of needs for your assigned area and convey this to the Incident Director.
- Report daily to the Incident Director or designee about changing needs.
- Minister to pastors and key lay leaders. Be particularly sensitive to their needs.

### **IV.LONG-TERM RECOVERY**

- A. Members of the DPRC or their designees will sit on and be part of Long-Term Recovery Committees and oversee the sharing of dollars (from PDA and the presbytery) for unmet needs
- B. Once the long-term recovery phase is entered the Incident Director reports any observed unmet needs to the trained caseworkers on the long-term recovery team.
- C. It is important to remember that while immediate disaster response times can be counted in terms of days and weeks, long range recovery efforts may stretch into many months and even years. As these efforts continue, pastors and other disaster recovery workers will need pastoral care for themselves and their families, in order that these workers may continue to be effective leaders. Disasters always put great stress on persons and families involved in response and recovery. Presbyteries will need to plan for ways to minister to the special needs of these persons during times of crisis.

- D. PDA has excellent resources for resilience and stress management following a disaster or crisis that can be referenced. [PC\(USA\) Resources for Spiritual and Emotional Care in Long-term Recovery](#)

### ADDENDUM

#### **The procedures for cash and in-kind donations will be:**

- A. Donations from individuals and congregations will be made to the Homestead Presbytery Disaster Fund. In order to respond effectively to the rapid change of needs during a disaster it shall be understood that all donations received will be designated to the fund and undesignated within the fund.
- B. The Presbytery treasurer will deposit such gifts into the Homestead Presbytery Disaster Fund recording the source and date and facilitate tracking and accountability of monies spent.
- C. The DPRC chair will make the treasurer aware of any special appeals for monetary and in-kind donations
- D. The Presbytery treasurer will issue reports as requested by the Executive Presbyter or DPRC moderator providing whatever level of detail is needed for categories of income and expenses.
- E. Disbursement of funds will be authorized by the moderator of the DPRC in consultation with the committee or a presbytery officer.
- F. Periodic reports will be shared with the DPRC committee, PDA representatives, and the Homestead Presbytery.
- G. Gift-in-kind donations may be solicited and accepted with care take to the appropriateness of the items, availability of space, and that unneeded items do not become hindrances. Prior to soliciting or receiving of in kind donations, storage needs to be arranged. A specific person needs to be in charge of accepting, keeping an up-to-date inventory, and making the inventory accessible to the DPRC committee, field workers and other disaster response agencies. It may or may not be possible to receipt gift in-kind donations.
- H. Disaster-related income and expenses, including grants will be audited as part of the routine auditing of the Presbytery.
- I. Inventory and Accountability
  - 1. The DPRC shall maintain an inventory of all non expendable items purchased for \$500 or more. The inventory shall be maintained by the DPRC moderator and/or designee and shall be kept in the presbytery office with a copy to be kept in the possession of the DPRC moderator.
  - 2. The inventory record shall include name of the item, date and place of purchase, photo and description of the item, current location (which shall be updated whenever the item is relocated), and the person responsible for maintenance of the item. Each item shall be physically tagged "Property of DPRC, Homestead Presbytery".